

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 14, 2013 7:30 p.m.**

I. CALL TO ORDER – OPENING STATEMENT

This meeting is called to order at 7:30 p.m. with the following opening statement read by President Turello:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided in the notice dated May 1, 2013. Said notice was posted at the office of the Califon School, mailed to the Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

II. THE PLEDGE OF ALLEGIANCE

All present participated in the recitation of the Pledge of Allegiance.

III. ROLL CALL

Members Present:	Mr. Jim Bell Ms. Laura Peterson Mr. Matthew Ramarge Mr. Kim Schundler Mr. Alfred Turello
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Absent:	None
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Also Present:	Dr. Debra Sheard, Interim Superintendent Ms. Susan Schaffner, BA/BS
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IV. PRESENTATION - WinterFall Grant

Dr. Sheard introduced Mrs. Winters. Mrs. Winters discussed the grant and the process for selection. She presented the two awards to Mr. Matthew Zimmerman and Mrs. Allison Weisel. Mrs. Winters said she was a former board member and teacher at the Califon School. She said the grants were a great way to stay involved with the school. Mr. Turello thanked Mrs. Winters for her generosity.

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V. APPROVAL OF MINUTES

- A. Motion to approve the following minutes by Ms. Peterson, seconded by Mr. Schundler, and approved on a unanimous voice vote:

April 17, 2013 Regular meeting
April 17, 2013 Executive Session
April 22, 2013 Special Meeting
April 22, 2013 Executive Session
April 29, 2013 Organization Meeting Minutes
April 29, 2013 Executive Session (pulled till after executive session)

VI. WRITTEN COMMUNICATIONS

1. Borough of Califon minutes 4/1/2013
2. Email from Mr. Jason Beard
3. Email from Mr. and Mrs. Jason Beard

VII. INTERIM SUPERINTENDENT'S REPORT

- Harassment, Intimidation and Bullying Report
Dr. Sheard noted that there was one confirmed incident of bullying.
- Daughters of the American Revolution Update
Dr. Sheard noted that three students had placed in this contest. The following students were honored: Benjamin Brandner, Sydney Stoter, and Beth Turello. Mr. Turello noted that Mrs. Kooger was commended at the presentation. Dr. Sheard said Mrs. Koogers name was submitted to the local chapter to be honored as distinguished Teacher of American History.

- VIII. PUBLIC COMMENT** (resolutions only; time limits: 20 min. total; 3 min. /person)
At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.

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Anyone wishing to speak before the board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

Miss. Abby Flagler said she is part of the American Cancer Society Relay for Life team. She said she had requested a facility use for a dance that will be a fund raiser for this cause. Miss Flagler will be providing flyers for posting at the school.

IX. *BOARD SECRETARY/TREASURER'S REPORT – the report will be submitted at the June meeting upon completion of the treasurer reports.

After review of the Secretary's and Treasurer's reports for the month of **March 2013** based upon consultation with the Board Secretary, the Board of Education of the Borough of Califon has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over-expended, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan as approved is being followed as revealed in the financial reports.

X. COMMITTEE REPORTS

CONSENT AGENDA

Matters listed within the consent agenda designated by *(**including Board Secretary and Treasurer Report**) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Interim Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

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A. Finance/Facilities/Transportation/Personnel

A motion was made to approve the following by Mr. Bell, and seconded by Mr. Schundler. The motion carried on a unanimous roll call vote.

Mr. Schundler reviewed the finance committee meeting. He said the van lease purchase is moving forward. He also noted the extraordinary aid will be released soon which will be put against special education.

Finance

April/May Bills List

- *1. Motion to approve the payment of invoices from check number 20271 to check number 20312 and payroll check 0430 in the amount of \$137,773.36.

Budget Transfers

- *2. Motion to approve the attached list of budget and 10% transfers from the period of 04/01/13 to 05/15/13 in the amount of \$15,435.58.

Tuition Contracts -Sending

- *3 Motion to approve the following tuition contract for the 2013-2014 school year:

6869365247	High Bridge SD	ESY	\$ 4,000.
		Aide	\$ 850.

AESOP –Substitute Calling

- *4. Motion to approve a contract with Frontline Technologies for Set Up and Training (\$1,750.00) and subscription services (\$1,260.00) for the 2013-14 year. Total cost \$3,010.00

Mr. Bell questioned whether Nixie services could be used in place of Aesop.

Facilities

Facility Use

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*5. Motion to approve the following use of facilities:

ACS Relay for Life	gym, 8 th grade room	5/31/13 6:00-10:30 pm
Adult Co-Ed Volleyball	gym	Mondays during School Year 7:00-9:00 pm

Long Range Facility Plan Update

*6. Motion to contract with SSP Architectural Group to update and submit the Califon School District Long Range Facility Plan at a cost not to exceed \$1,200.

Mr. Bell questioned an item in the contract.

Personnel

- Lebanon Township Child Study Team – Shared Service

Mr. Turello said the proposal was being evaluated by the Board. He said it is extremely important that the quality of services be maintained. Dr. Sheard said some families had expressed concern that the Child Study Team was only in Califon one day a week. She said because team members were employed in other districts changing the team day or having members come in on alternate days was not workable.

She said North Hunterdon Voorhees had conducted a study which supported a regionalized Child Study Team. She said discussions with Lebanon Township had produced the proposal for a shared Child Study Team. She said the team would travel to Califon and all testing would be done at the Califon School. Mr. Kornegay had offered to meet with parents to explain the program. Dr. Sheard said she will set up the meeting with parents. Ms. Peterson said this effort is reflective of the Board's commitment to serve students better. She said this is a core issue for families and this proposal requires foundational input. She said if the parents are not happy and do not want this it should not be considered. Mr. Schundler asked if it would be an open invitation to all parents who use the service. Dr. Sheard said yes. Mr. Schundler said he had heard complaints about the Thursday availability. Ms. Peterson asked if there was an alternative to this option. Dr. Sheard said an additional psychologist is in on Wednesday to service additional students. Mr. Bell asked if there would be staffing decreases at Lebanon Township. Dr. Sheard said no, they had added students. Mr. Ramarge asked if the parents could give feedback to the board. Dr. Sheard clarified that Mr. Kornegay will present to the parents but not give feedback to the Board.

Principal

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The following motion was made by Mr. Turello, seconded by Mr. Ramarge, and approved by a unanimous roll call vote.

7. Resolved, Whereas the District has conducted a search for a qualified and certified school administrator to serve as Principal, and it appearing that Daniel Patton has the appropriate qualifications for the position and having been recommended by the Interim Superintendent; therefore,

IT IS HEREBY resolved that Daniel Patton is appointed to the position of Principal in accordance with the terms and conditions contained in the attached contract from July 1, 2013 to June 30, 2014 at an annual salary of \$100,000.00.

Mr. Patton introduced himself to the members of the public. He said he was very happy to be coming to Califon School. He said he was excited to be here and looking forward to starting at Califon. He thanked the Board for this opportunity.

Mr. Turello welcomed Mr. Patton to Califon School.

Change in Assignment

- *8. Motion to approve the following change in assignment:

E. Bergman	Grade 1	to	kindergarten
V. Marcine	kindergarten	to	1 st grade
K. Brown	Resource Room	to	grade 2
M. Heyduke	Math/SE	to	Math/BSI/SE
M. Medea	grade 5	to	grade 4
G. Cutshaw	PE	to	PE/Health/Athletic Director
L. Donnelly	Library/Media	to	Library/Media/Enrichment
M. Zimmerman	Computer	to	Computer/Enrichment
L. Patterson	Nurse/Health	to	Nurse

2012-13 Extracurricular Stipends

- *9. Motion to approve the following stipends for the 2012-2013 school year:

Overnight Trip	Kathy Brown	\$200.00
Overnight Trip	Lori Montesion	\$200.00
Reading Olympics	Matt Zimmerman	\$125.00

2012-13 Substitute List

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- *10. Motion to approve the following additions to the 2012-2013 substitute list. Annual per diem sub rates are \$110.00 nurse, \$80.00 teacher or secretary, \$12.50 per hour custodian.

Jodi Ryan (teacher)

Graduate Credit Reimbursement

- *11. Motion to approve the following course reimburse in accordance with Article XIII (2009-2012 Negotiated Agreement).

M. Zimmerman	GED606 Approaches to Instruction for Special Education	\$1,230.00 Summer 2013
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B. Curriculum and Instruction

A motion to approve the following was made by Mr. Schundler, seconded by Ms. Peterson, and carried on a unanimous roll call vote.

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Health Report

- *1. Motion to approve the attached health report for April 2013.

Field Trips

- *2. Motion to approve the following field trip requests:

Voorhees Track and Field Day	Voorhees HS	5/21/2013	\$100.00
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C. Policy

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- Policy book update

Mr. Bell said he would like a copy of the policy manual as soon as possible. Ms. Schaffner will email him the policies and updated policies will be sent as soon as they are received

D. Communications

Ms. Peterson reviewed the attached minutes. She said the committee was devising a marketing plan for School Choice. She said the catch phrase was Califon School: You Belong Here. She discussed the contest that will be held to pick a winning video or poster.

Mr. Turello discussed the process for hiring the new Superintendent.

Mr. Bell inquired about the fence. Ms. Schaffner said it is being repaired.

Ms. Peterson noted that June 4th is the deadline for filing petitions for the two board seats. Dr. Sheard noted that a link is on the webpage.

X. OLD BUSINESS - none

XI. NEW BUSINESS - none

XII. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other,

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more appropriate, channels are available for expressing concerns about individual students or staff members.

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Mrs. Bell asked about the change in the Nurse position. Mr. Turello said Mr. Cutshaw will now handle the health classes. She also said she was interested in meeting with Mr. Kornegay to discuss the Child Study Team issue. She expressed concerns about the possible changes.

Mrs. Montession asked about fixing the playground around the septic tanks. Dr. Sheard and Ms. Schaffner will take steps to remedy this situation. Mr. Bell suggested using orange safety fencing to block off the area.

Mrs. Medea said she would be happy to volunteer her husband's services to landscape around the area.

Mr. Beard said he loved the new slogan. He asked about possibly sharing a Superintendent. Mr. Turello said interim candidates will be interviewed. He said Dr. Sheard had offered to extend her contract. He also asked how the Child Study Meeting would be publicized.

He also suggested promoting the school board election on the borough web site

XIII. EXECUTIVE SESSION

A motion was made by Ms. Peterson and seconded by Mr. Bell to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation

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___x 8. Terms and conditions of employment

___ 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at _8:43_p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session

XIV. RECONVENE

The Board reconvened into regular session at 9:25PM.

I. APPROVAL OF MINUTES

- A. A motion to approve the following minutes was made by Ms. Peterson and seconded by Mr. Bell. The motion carried on a unanimous voice vote.

April 29, 2013 Executive Session

XV. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Schundler and seconded by Ms. Peterson to adjourn at 9:26PM.

Respectfully Submitted,

Susan Schaffner, Board Secretary